

Background Check Requirements for Licensed Day Care Homes and Group Day Care Homes

Who is required to have a comprehensive fingerprint-based background check?

- ✓ *Each applicant, applicant with a temporary permit and licensee;*
- ✓ *each provider working in the home at least 16 years of age;*
- ✓ *each resident of home at least 18 years of age;*
- ✓ *each volunteer with unsupervised access to children; and*
- ✓ *any other individual at least 18 years of age present in the home whose activities involve unsupervised access to children.*

Who is required to have a name-based background check?

- ✓ *Each resident of the home who is at least 10 years of age;*
- ✓ *each volunteer limited to supervised access to children;*
- ✓ *each individual at least 18 years of age present in the home whose activities are limited to supervised access to children, for example, infant/toddler specialists, Early Head Start, resource and referral coaches, early childhood specialists with the local unified school district or special education cooperative; and*
- ✓ *any other individual at least 10 years of age visiting in the home.*

Who is not required to have a background check?

- ✓ *Any child enrolled in care;*
- ✓ *parents/guardians present for the purpose of interacting with their own child;*
- ✓ *parents/guardians volunteering to help with a special event or field trip, provided that they do not have unsupervised access to the other children in care;*
- ✓ *parents/guardians visiting the home prior to enrolling their child, provided that they do not have unsupervised access to children in care; and*
- ✓ *tradesmen or service workers, for example, plumbers, emergency repair professionals and lawn service workers, provided that they do not have unsupervised access to children in care.*

What does unsupervised access to children mean?

Unsupervised access to children means the potential to be left alone with any child or group of children in care.

What does supervised access to children mean?

Supervised access to children means that contact with any child or group of children in care takes place in the direct line of sight of a designated supervising employee of the facility who has passed a comprehensive fingerprint-based background check within the last five years.

Can someone work in the facility before passing their background check?

No. Individuals must complete and pass the required background checks before being allowed to work, volunteer or reside in the facility.